

November 9, 2011

Dear Parents/Guardians,

I have been informed that a small change will be going into effect on parent portal soon. Your child's averaged percentage grade will now be displayed in addition to the grades for individual assignments. This feature is extremely important for high schools. However, elementary grades are not calculated on percentages, so this may cause some confusion at our level. Elementary grades are calculated on a 4 point scale, A=4, B=3, C=2, D=1, and F=0. Therefore, the percentages you will see are also run on this scale. For example, a B is 3 points out of 4 and would display as 75%. Therefore, if your child's averaged percentage grade reads 83%, that would be a B+ and if it reads 62%, that would be a B. The conversion chart below will help you translate the averaged percentage to the averaged letter grade.

<b>Letter Grade</b>	<b>Point Value</b>	<b>Percentage</b>
A	4	86-100%
B+	3.4	76-85%
B	3	61-75%
C+	2.4	51-60%
C	2	36-50%
D+	1.4	26-35%
D	1	1-25%
F	0	0%

Thank you,

*Ms. Foster*